

CONTRACTOR HAZARDOUS MATERIAL INVENTORY (CHMI)						Ref: PSNS&IMFINST P4110.1	CODE 106.31	Document No.	
CONTRACTOR – INITIAL REQUEST ¹ (Before moving any HAZMAT onto this Federal facility)								**Refer to instructions on last page**	
PRIME CONTRACTOR (KTR) (POC)			SUB-CONTRACTOR (If Applicable)			* PRIME KTR CERTIFICATION SIGNATURE (sign or submit electronically) Print & sign		PHONE	
CONTRACT NUMBER		PROJECT NAME ²			WORK SITE LOCATION ³		START DATE ⁴		PROJECT END ⁵
ENVIRONMENTAL, SAFETY, AND HEALTH (ESH) GOVERNMENT REPRESENTATIVE									
CONTRACT OFFICE AGENCY (i.e., C/400, AIT)		ESH GOVERNMENT REPRESENTATIVE NAME				PHONE		FAX	SUBMITTAL DATE
CODE 106.31 HAZARDOUS MATERIAL PROCESS MANAGEMENT BRANCH									
Code 106.31 NAME & INITIALS							RECEIPT DATE		REVIEW DATE
Trade Name ⁶ ♦Name on product & MSDS must match ♦For kits, list kit name, then list kit components individually		Manufacturer ♦Name on product & MSDS must match	Process Type ⁷ ♦Enter code from Table 1	Container Size & Type ⁸ ♦Enter size & enter code from Table 2	SHIPYARD MSDS Number ⁹ (if known as assigned by Code 106.31)	SHIPYARD-Assigned Stock Number (Code 106.31 ONLY)		Facilities Usage ¹⁰ (whole numbers and decimals only)	
PSNS&iMF 5090/132 (Rev. 2-10)									
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INSTRUCTIONS

Contractor: Fill out sections under the heading “**CONTRACTOR**” per the following instructions and footnotes. List all Hazardous Material (HM) that you, as the contractor, anticipate transporting from off-site onto the Federal property located at the Bremerton Naval Complex (BNC). Do not list HM obtained inside the BNC that has been labeled with the facility’s salmon colored supplemental barcode label. Use additional sheets as necessary. Submit the completed CHMI form to your Code-Designated Government Environmental, Safety, and Health representative. Provide the Shipyard-approved Material Safety Data Sheet (MSDS) number (if known) or include the most current MSDS for each product. For all marine coatings, provide a Volatile Organic Compound (VOC) certification sheet for each batch. All HM must be approved by the Code 106.31 Hazardous Material Process Management Branch before bringing material on-site. Contact your Government Representative to coordinate the approval process of Low Use Exempt materials.

* **Prime Contractor Certification Statement:** I hereby certify that the submitted information contained in the attached document(s) is true, complete, and accurate, and all material listed in the monthly and final usage report has been approved by Code 106.31.

Designated Government Environmental, Safety, and Health Representative: Complete Designated Government ESH section. Submit completed CHMI to Code 106.31 for review and approval.

Code 106.31 Hazmat Process Management Branch: Complete sections titled Code 106.31. Evaluate HM for use at PSNS & IMF and Naval Base Kitsap - Bremerton.

Monthly Reporting for Facilities: The column titled Facilities Usage is only to be filled out for work performed on facilities. All other work usage will be reported on a separate Usage Form.

FOOTNOTES

1. This is for the initial request. **Use the Receipt & Monthly Usage Form to report monthly HM usage by the 8th calendar day of the following month.** Negative usage reports are required. If no usage, enter 0 in applicable field and submit report.
2. Identify Project (e.g., ship hull number or name, etc.).
3. Identify Work Site Location (e.g., Hull number, Bldg. 431 5th floor, Dry Dock 2, Pier D, etc.).
4. The date that the contractor plans to start work on the project.
5. The planned (best estimation) completion date for work on the project.
6. Provide a separate line for each container size that will be used. When reporting kits, identify the kit on one line and list each component on subsequent lines. Report unkitted base or accelerator separately. Reference example below.

Trade Name	Manufacturer	Process Code	Container Size & Type	MSDS	Stock Number
Amercoat 235	Ameron	ID0606	1 gal KT		
Buff Base	"	"	0.8 gal CN		
Converter	"	"	0.2 gal CN		
2190TEP	Castrol	ID2304	1 qt BT		

7. See Table 1 for Process Type. Enter process code. If not listed, specify process.
8. Report container size(s) in **quantifiable units** (e.g., weight or volume) such as a 3-lb. jar or a 16-fl oz bottle. For compressed gas cylinders, report the quantity of gas in cubic feet or units such as pounds (e.g., 150 cu-ft or 100-lb cylinder). For bulk material (e.g., diesel fuel) or material without a specific container size (e.g., welding rod or wire), use the units in which the material is commonly sold to consumers (e.g., use gallon for diesel fuel or pound for welding rod or wire). For kits, list both the kit size and each individual component size. Reference Footnote 6 for reporting kits. See Table 2 for the applicable container type. Enter container type code.
9. Provide the Shipyard-approved Material Safety Data Sheet (MSDS) number (if known) or include a MSDS for each product.
10. Facilities Usage is only to be used for work performed on facilities. Show number or fraction of containers used, for the reporting month. For kits, report the number or fraction of kits in lieu of individual components. Reference example in item 6. Do not use this form to report HM obtained inside the BNC that has been labeled with the facility’s salmon-colored supplemental barcode label. Negative usage reports are required. If no usage, enter 0 in applicable field and submit report.

TABLE 1 - PROCESS TYPES

CODE	TYPES OF PROCESS	CODE	TYPES OF PROCESS
CP0101	Routine Janitorial	ID0603	Marine Coating – Brush/Roller
ID0599	Non-Industrial Paint – Architectural/Traffic	ID0604	Marine Coating – Spray Booth
ID2301	Industrial Equipment – Minor Maintenance	ID0606	Marine Coating – Spray Exterior
SR0100	Motor Vehicle Fuel or Maintenance	ID0608	Marine Coating – Spray Interior
SR0500	Grounds Maintenance	ID0609	Marine Coating – Spray Interior Tank
SR0200	Mobile Equipment/Crane Maintenance	ID2313	Adhesive/Sealant – Non-Aerosol
SR0400	Facility Maintenance	ID2399	Adhesive/Sealant – Aerosol
ID0100	Abrasive Blast Grit (specify media)	SR1091	Internal Combustion – Diesel
ID1103	Welding, Oxyfuel	SR1098	Internal Combustion – Gasoline (Large)
ID1108	Shielded Metal Arc (SMAW)	SR1099	Internal Combustion (small 2/4 cycle)
ID1109	Gas Metal Arc (GMAW)	ID0206	Degreasing – Wipe Cleaning
ID1110	Gas Tungsten Arc (GTAW)	ID0215	Chemical Gauge Cleaning
ID1115	Flux Core (FCAW)	ID0301	Ultrasonic Cleaning
ID1302	Cutting, Oxygen	ID0500	Paint, Solvent & Clean-up
ID1306	Cutting, Carbon Arc	ID0508	Paint Stripping (organic solvent)
ID0502	Industrial Painting – Spray	ID0108	Grinding
ID0505	Industrial Painting – Brush/Roller	ID0109	Polishing & Buffing
ID0507	Industrial Painting – Aerosol	ID1000	Machining Fluids

TABLE 2 - CONT TYPE

CODE	TYPES OF PROCESS	CODE	DESCRIPTION
ID1100	Torch Fuel (e.g., butane, acetylene)	AER	Aerosol Can
ID1105	Brazing/Solder (fillers/flux)	BG	Bag
ID1403	Non-destructive Test	BT	Bottle
ID2202	Instrument Calibration	BX	Box
ID2300	Industrial Equip – Fabrication/Repair	CA	Cartridge
ID2303	Marine Repair – Sealed Systems	CN	Can
ID2304	Marine Assembly Repair	CO	Container
SR0699	Fire/Rescue/Spill	CY	Cylinder
CN0899	Construction – Paving	DR	Drum
CN0100	Structure Fabrication	EA	Each
CN0500	Structure Demolition	JR	Jar
Other	Specify Process Description	KT	Kit
		PG	Package
		RD	Rod
		SP	Spool
		TK	Tank
		TU	Tube
		Other	Specify Description