Ref: PSNS&IMFINST P5090.5

WASTE INFORMATION SHEET (WIS)

SERIAL NO.

SECTION I (Waste Originator)

Complete a separate WIS for each type of waste.

Full instructions are provided on reverse side.

J. O.

Shaded sections **MUST** be completed by originator.

1. ORIGINATOR (Shop, Ship, Code, Contractor)**:**	**2. PROJECT/SHIP** (Hull#/Name)**:**
	3. LOCATION (Bldg, Pier, etc.)**:**

4. POINT OF CONTACT (Name)**:**	**4a. PHONE:**	**5. GOV'T POC (**Contractor's Only)**:**

6. WASTE NAME (DESCRIPTION):	**7. WASTE PRODUCED IS:** ☐ **One-Time Waste** ☐ **Process Waste** ☐ **Unused Materials**	**7a. Total Waste Quantity (**approx qty/#containers/container size)**:**

8. WASTE STREAM NO. (if known)**:**	**9. PRE-DESIGNATED WIS SER. NO.**	**10. PHYSICAL STATE <u>AND</u> COLOR:** (solid, liquid, sludge, aerosol, red, etc.)

11. HOW WASTE WAS MADE (Specific process which created this waste; include any applicable work document#, IPI, Contract#, MILSPEC, etc.)**:**

12. MSDS NO.	**13. MATERIAL/TRADE NAME**	**14. NSN/PART NO.**	**15. MFG/W/PHONE NO.**	**16. % OF WASTE**
1.				
2.				
3.				

17.OTHER POTENTIAL CONTAMINANTS (Either check or include approx. concentration. **Lab Analysis #**_____(if applicable)

☐ **ASBESTOS**   ☐ **PCBs**   ☐ **METALS**   ☐ **SOLVENTS**   ☐ **OILS**   ☐ **OTHER**_____

18. DISPOSITION TO BE PERFORMED BY (Contractors only)**:** ☐ **PSNS & IMF** ☐ **Contractor Arranged** (Enter proposed transporter & disposition facility)
   TRANSPORTER COMPANY (Name & phone number) _____
   DISPOSITION FACILITY (Name & phone number) _____

19. ORIGINATOR'S SIGNATURE, BADGE NO./RANK, PRINTED NAME, AND DATE CERTIFYING THE ABOVE-NAMED MATERIALS ARE THE COMPOUNDS IN THE WASTE CONTAINERS LISTED BELOW AND HAVE NOT BEEN MIXED WITH OTHER MATERIALS.
(Sign) _____ (Print) _____

(Badge No./Rank)_____ (Date)_____

SECTION II - CONTAINER INFORMATION   (Originator complete Barcode, Cont. Type, and Start Date columns only.)

ITEM NO.	ID LABEL BARCODE NO.	CONT. TYPE & CAPACITY	WEIGHT (LBS)	OPEN & INSPECT (Initials)	START DATE (N/A for Non-Haz Wastes)	STORAGE SECTION	LAB ANALYSIS NO.
1							
2							
3							
4							
5							

SECTION III - SHOP 99HM RECEIPT/INVENTORY

20. INSPECTION SAT? (Circle One): YES NO (Explain in "REMARKS")	**20a.** INSPECTOR'S INITIALS:	**21.** DELIVER TO:

22. TRANSPORTED BY (Signature & Date):	**23.** RECEIVED BY (Signature & Date):

SECTION IV - WASTE DISPOSITION BY CODE 106.34   **24.** ☐ If WSN in Block 8 is correct & tech resolution not required, check this box.

25. WSN ASSIGNED:	**26.** DATE:	**27.** DESIGNATOR'S SIGNATURE:	**28.** PROFILE:

29. LABELS/PPE:	**30.** DISPOSITION: ☐ Reutilize ☐ Recycle ☐ Trash ☐ HW, PCB ☐ Asbestos ☐ Other _____
31. REMARKS:	☐ Landfill Controlled - WDA #: _____

Page 1 of _____

WASTE INFORMATION SHEET (WIS) INSTRUCTIONS

GENERAL: THIS PAGE PROVIDES BLOCK-BY-BLOCK INSTRUCTIONS FOR THE ORIGINATOR. NOTE THE FOLLOWING: Shop 99HM has discretion in completeness of shaded portions of WIS during waste turn-in process.

- Originators are to complete all sections that are shaded in gray. Enter "N/A" if a block is not applicable.
- A Job Order Number must be provided on **all** WISs turned into Shop 99HM. A section is provided in the upper-right corner of the form for the Job Order Number. WISs **will not** be accepted without a Job Order Number.
- Please write legibly and press hard enough to clearly imprint on all copies.

SECTION I

1. ORIGINATOR - This is the organization that is directly creating the waste material. Examples: "C/350," "S/67," "ACME Painting."

2. PROJECT/SHIP - Enter the general project or job that is creating the waste. Examples might include: "CVN 72," "BEQ Construction," "Farragut Ave Repair," "S/71" (used in the case of general shop work).

3. PROJECT LOCATION - Record the location where the process occurred that created the waste. Be as specific as possible. Examples include: "sump room - Bldg. 427," "south end DD3," "corner of Huey and Duey St."

4. ORIGINATOR POINT OF CONTACT - Write the name of the person who is sufficiently knowledgeable to answer questions concerning the waste-generation process. This person may be military, civilian, or contractor.

4a. PHONE – List the phone number for primary point of contact listed in **Block 4**. If this is not a PSNS & IMF phone number, include the area code.

5. GOV'T POC - THIS BLOCK IS FOR CONTRACTORS ONLY! List a government point of contact. This is the government person who is the Contracting Officer's Representative.

6. WASTE NAME (DESCRIPTION) - This block should be the same as, or very similar to, the "MATERIAL CONTENTS" section of the ID label located on the waste container.

7. WASTE PRODUCED IS - Select the appropriate box for the waste you are originating. "One-time waste" means waste will not be generated again. "Unused materials" means material that is excess, expired, or unwanted. "Process waste" means waste that was generated by an ongoing industrial process.

7a. TOTAL WASTE QUANTITY – List the actual number of containers of waste to be shipped now. For example, three 5-gallon drums would say "3 5-gallon drums" whereas a 55-gallon drum full of liquid would simply say "1 55-gallon drum."

8. WASTE STREAM NUMBER - If the waste has an established waste stream number, write the number here. If the waste is a new waste stream or if you are not sure, leave the block blank.

9. PRE-DESIGNATED WIS SER. NO. – Enter the pre-designation WIS serial number in this block, if known. Otherwise enter "N/A."

10. PHYSICAL STATE AND COLOR - Describe the waste from a standpoint of what you would see, smell, and/or feel if you were to open the waste and look at it. Examples might include "thick brown sludge" or "clear oily w/banana scent" or "white paste in tubes."

11. HOW THE WASTE WAS MADE - Describe the process that created the waste. Be as specific as space allows. Examples might include "mild steel water jet cutting" or "removal of dirt, Phys Fitness Center" or "wiping grease from arresting gear cables," or "excess from pattern gluing." **The words "excess" and "expired" are not processes.** Use these words in conjunction with the process for which they were intended. Indicate the document that governs the work process generating the waste. This might be a contract, an IPI, a MILSPEC, an ASTM, an instruction, or any other type of document.

12. MSDS NO. - List the Material Safety Data Sheet number or numbers for hazardous materials that make up the waste.

13. MATERIAL/TRADE NAME - Write the material or trade name of the product in this block.

14. NSN/PART NO. - List the stock number(s) of the material(s) that make up the waste. If the material(s) was obtained through the Federal Supply System, include the FSN and the NIIN if known.

15. MFG/W/PHONE NO. - Indicate the manufacturer of the material that makes up the waste (including phone number).

16. % OF WASTE – Write an approximate percentage of the material used in proportion to the waste originated.

17. OTHER POTENTIAL CONTAMINANTS/LAB ANALYSIS # - Indicate potential contaminants that you believe MAY be in the waste (include approximate concentration, if known). List Lab Analysis number, if applicable.

18. DISPOSITION PERFORMED BY - THIS SECTION IS FOR CONTRACTORS ONLY. Check "PSNS & IMF" if your contract states to turn your waste over to PSNS & IMF for disposal. Check "Contractor-Arranged" if you will be disposing of the waste using non-government resources. If "Contractor-Arranged" is checked, indicate the name and phone number of the planned transporter and disposition facility.

19. ORIGINATOR'S SIGNATURE - This is the person authorized by the originator's command or company to request and sign for HW commitments, as well as having knowledge of the waste sufficient to certify an accurate waste description.

SECTION II

"ID LABEL BARCODE NO" column - Enter the ID Label Barcode Number of each container of waste. PLEASE WRITE CLEARLY. If you have more than 5 containers use a continuation sheet(s) or additional WIS(s).

"CONT. TYPE & CAPACITY" column - Enter the type and capacity of each container being shipped. The following codes may be used to abbreviate some container types.

"START DATE" column – Enter the Start Date from Hazardous Waste or Washington State Dangerous Waste label on the container. Leave blank if the waste is Waste Awaiting Designation (WAD).

CODE	TYPE	CODE	TYPE	CODE	TYPE
CY	Cylinder	DF	Fiber drum or plastic drum	DT	Dump Truck
CF	Fiber box or carton	DM	Metal drum	TP	Portable Tank

EXAMPLE - "55g DM" is a 55-gallon metal drum, "5g DM" is a 5-gallon can.