Instructions on how to Create & Register an Engineering Resources Account – DOD Civil Engineering Non-Government Standards Access

1. Open a Web Browser and browse the DOD Civil Engineering Non-Government Standards SharePoint Site: <u>https://www.wbdg.org/ffc/dod/non-government-</u> <u>standards</u>



- a. When browsing the WBDG, you will see the three (3) different Account Login Types. You will select your designated Service Agency.
- b. <u>For Navy Users</u>: You will need to enter your E-Mail Address. If you get an error, you must complete the form for access. Once the form has been filed and approved, you can select "Login to Accuris" and gain access without issue.



2. You will see an option to enter an email. The first step is to select Create an Account

ogin	
Email	
tim.dul	ik@accuristech.com
Create a	email New Account By logging in, you agree to be bound by the Terms of Use
	Continue
	Continue

3. Enter your organizational email.

ter Password	
Log in as: tim.dulik@ihs.com	
Password	
Password	
Keep me logged in	Forgot Password?
Create a New Account	
🗲 Back	

 Tim Dulik – Principal Learning Specialist to DOD Civil Engineering Non-Government Standards –

 Tim.Dulik@accuristech.com

 Dave Martin – Director Sales to DOD Civil Engineering Non-Government Standards –

 Dave.Martin@accuristech.com



a. Depending on your location, you may be unable to view the CAPTCHA (I am not a robot) security feature. Without this feature, you cannot proceed with the Account Creation process. To continue, you must contact Tim Dulik (<u>Tim.Dulik@accuristech.com</u>) and CC Dave Martin

(<u>Dave.Martin@accuristech.com</u>) to assist with this verification process.

eate Your Account	
Enter your organizational email	
tim.dulik@accuristech.com	
To continue, we will send a verification code to your email.	
I'm not a robot	reCAPTCHA Privacy - Terms
← Back	Continue

4. After contacting Tim Dulik and Dave Martin, they will respond confirming your account Registration and Validation are complete. You will once again browse the ERC portal using the Blind Login Script for DOD Civil Engineering Non-Government Standards: <u>https://www.wbdg.org/ffc/dod/non-government-standards</u>

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5. Enter your Organizational Email:

Enter your organizational email address Save email Create a New Account	
Save email	
Create a New Account	
By logging in, you agree to be bound by the Terms of Use	

6. You will be asked for a Password. At this point, you will need to perform an Account Password Reset. To do this, select the Forgot Password feature:

Enter Password	
Log in as: tim.dulik@ihs.com	
Password	
Password	
Keep me logged in	Forgot Password?
Create a New Account	
🔶 Back	Continue

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7. Select the Send Password Reset Code. This will be sent to the email address you are connecting an ERC Account to



- a. PLEASE NOTE: This is an Auto-Generated Email from the Accuris SAM Validation & Entitlements System. Tim Dulik, Dave Martin, or the Entitlements Team does not control this email. If you do not receive this verification email within 15 minutes (On average, it takes about 3 minutes to receive this Verification Email), please contact your IT/Security Team to ensure nothing is being blocked.
- b. The email will come from <u>no-reply@accuristech.com</u>. If you are having trouble receiving this email, please ensure that all communications from Accuris, S&P Global, & IHS/IHS Markit have been Whitelisted by your Security Team.



8. When you receive the Email, you will see a Verification Code. Copy this code from the Email and Paste into the Web Browser:

Passv	vord Reset
We have re [tim.dulik@i	ceived a request to reset the password for your Accuris account ihs.com].
To reset yo	ur password, copy and paste the Verification Code below:
	Verification Code: 8a6e0033-4966-4f7b-bd80-e3eb22caf228
lf you have Care at: <u>htt</u>	received this email in error, or have any other questions, contact Customer ps://www.spglobal.com/engineering/en/about/contactinform.tion.html
lf you have Care at: <u>htt</u> Thank you, <u>Customer C</u>	received this email in error, or have any other questions, contact Customer ps://www.spglobal.com/engineering/en/about/contactinformation.html





9. The last step will be to create a new password for your account:

eset Your Password	
Create a password *	Password must contain: Minimum 10 characters 1 lowercase letter 1 uppercase letter
Re-enter password *	1 number 1 special character No more than 2 repeating characters
Cancel	Reset Password

10. You should now be able to access the ERC Portal and all Account Subscription Platforms with Ease:

ACCURIS	
	Main Menu
	Welcome, Tim [User ID: 6627926] Account: DOMAIN → Subscriber Logout Account ID: 7838506100 Session: 00680133731 Your IP: 10.8.5.56
	Select a Service from your current subscription:
	 Engineering Workbench ASME BPVC Electronic Stress Tables Support and Training
	The Accuris Web site, the database services, and other information provided through this Web site are made available to users subject to the Subscriber's compliance without modification of the Accuris Internet Terms and Conditions and notices contained herein. By accessing or using this site or the Accuris database services, the Subscriber agrees to be bound by the Accuris Internet Terms and Conditions and notices.
	Online Terms and Conditions

For more information, please visit or share our <u>Accuris Customer Academy</u> for FAQs and a short tutorial. If you have any questions or need help, please get in touch with <u>Accuris</u> <u>Customer Care</u> at 1-800-332-6077

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